

**Webmail**

E-mail address:   
e.g. yourname@facilityengagement.ca

Password:   
password is case-sensitive

Shared computer:   
if checked, you will be logged out after 4 hours

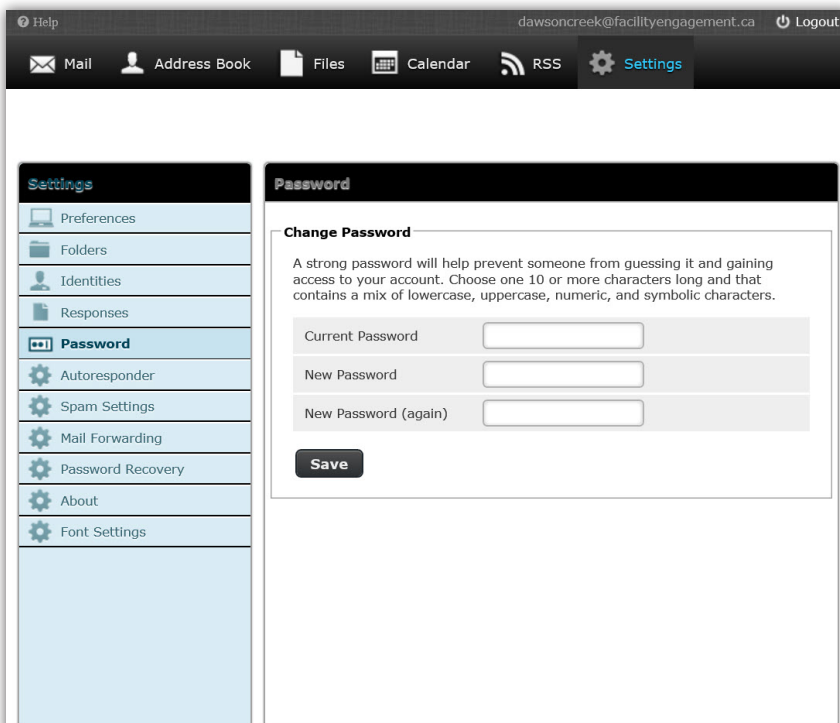
Stay signed in:   
if checked, this browser will log into webmail automatically until you logout

Preview:   
Log into the new Preview version of Webmail

**Login**

Sites have the option to use an [@facilityengagement.ca](mailto:@facilityengagement.ca) email address. To have one set up, please contact [femssupport@doctorsofbc.ca](mailto:femssupport@doctorsofbc.ca).

1. Go to <https://mail.facilityengagement.ca>.
2. Enter the email address and password that you have been provided by FEMS support.
3. Click **Login**.



Help      dawsoncreek@facilityengagement.ca      Logout

Mail   Address Book   Files   Calendar   RSS   Settings

**Settings**

- Preferences
- Folders
- Identities
- Responses
- Password**
- Autoresponder
- Spam Settings
- Mail Forwarding
- Password Recovery
- About
- Font Settings

**Password**

**Change Password**

A strong password will help prevent someone from guessing it and gaining access to your account. Choose one 10 or more characters long and that contains a mix of lowercase, uppercase, numeric, and symbolic characters.

Current Password

New Password

New Password (again)

**Save**

4. The first time you log in, please change your password. Click **Settings** and then click **Password** on the left-hand menu. Enter your old password once, followed by your new password twice. The new password must contain at least one uppercase letter, one lowercase letter, a number, a special character, and be at least eight characters long. Example: **UserDoc1!**
5. Click **Save**.

Need Help?

604 638 4869 or 1 800 665 2262  
[femssupport@doctorsofbc.ca](mailto:femssupport@doctorsofbc.ca)

M-F 9am to 4pm